

MINUTES OF THE REGULAR MEETING OF THE FAIRFAX COUNTY
REDEVELOPMENT AND HOUSING AUTHORITY

September 25, 2003

On September 25, 2003, the Commissioners of the Fairfax County Redevelopment and Housing Authority (FCRHA) met in the FCRHA Board Room, One University Plaza, 4500 University Drive, Fairfax, Virginia, at 7:00 p.m.

CALL TO ORDER

FCRHA Chair Conrad Egan called the regular meeting of the FCRHA to order at 7:05 p.m. FCRHA Commissioners present and absent for a portion or all of the meeting were as follows:

PRESENT

Conrad Egan
Ronald Christian
Kenneth Butler
Martin Dunn
Willard Jasper
John Kershenstein
Elisabeth Lardner
Albert McAloon
Lee A. Rau

ABSENT

Joan Sellers
H. Charlen Kyle

Also present at the meeting were the following staff of the Department of Housing and Community Development (HCD): Paula C. Sampson, Director; Mary A. Stevens, Deputy Director; Harry Swanson, Deputy Director, Revitalization and Real Estate; Patricia Schlener, Director of Administration; Kristina Norvell, Director of Public Affairs; Michael Finkle, Director of Housing Management Division; James Hall, Chief, Housing Services Branch; Anne Morrison, Asset Manager; Stanley Underwood, Director; Financial Management Division; Penny Xu, Fiscal Administrator, Financial Management Division; James Speight, Director, Property Improvement and Maintenance Division; John Payne, Director, Design, Development and Construction Division (DD&C), Gordon Goodlett, Development Officer, Tom Overocker, Chief Housing Rehabilitation, DD&C Division; Erik Hoffman, Director, Real Estate Finance and Grants Management Division (REFGM); Michael Pearman, Management Analyst, REFGM; Barbara Silberzahn, Chief, Homeownership and Relocation Services (H&RS); Bonnie Conrad, Program Manager, H&RS; JoAnne Ibrahim, Administrative Assistant IV, Administration Division, HCD; and Winifred A. Clement, FCRHA Assistant. Other Fairfax County staff in attendance included Alan Weiss, Assistant County Attorney and FCRHA Counsel.

The Chair announced that he would entertain an informal Citizen Time although it was not an agenda item. With no one in the audience wishing to speak, the Chair proceeded to the next item on the agenda.

APPROVAL OF MINUTES

A motion was made by Commissioner Kershenstein, seconded by Commissioner Jasper, to adopt the minutes of the July 31, 2003, meeting as written. A vote was taken, and the motion carried unanimously.

ACTION ITEMS

1

RESOLUTION NUMBER 66-03

AUTHORIZATION TO TAKE ALL NECESSARY ACTIONS TO ADDRESS FAILING SEPTIC
SYSTEMS AT FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY-OWNED
PROPERTIES AT 3219 AND 3221 WEST OX ROAD
(SULLY DISTRICT)

WHEREAS, the Fairfax County Redevelopment and Housing Authority (FCRHA) owns two properties at 3219 and 3221 West Ox Road; and

WHEREAS, there is an urgent need to address the issue of failing septic systems at these properties in order to maintain the units as decent and safe affordable housing; and

WHEREAS, funding is available for this project in Fund 144, Housing Trust Fund, Project 014142, Emergencies and Opportunities in the amount of \$100,000 and in Fund 941, Local Rental Housing Programs, Project 013908, West Ox Road Group Homes in the amount of \$49,975;

NOW THEREFORE BE IT RESOLVED THAT the FCRHA authorizes its Chairman, Vice Chairman or any Assistant Secretary to enter into a contract with Cervantes & Associates, P.C. in the amount of \$9,085 with a contingency of \$915, to provide engineering services at these properties:

BE IT FUTHER RESOLVED THAT the FCRHA a uthorizes its Chairman, Vice Chairman or any Assistant Secretary to enter into any and all contracts and take all necessary actions to facilitate hook-up to County sewer, purchase of necessary easements and closure of the existing septic fields at these properties, in an amount up to \$149,975.

A motion was made by Commissioner Jasper, seconded by Commissioner Butler, to adopt Resolution Number 66-03. A vote was taken after discussion, and the motion carried unanimously.

2. RESOLUTION NUMBER 67-03

AWARD OF A CONTRACT FOR THE CONSTRUCTION
OF THE HERNDON SENIOR CENTER
(DRANESVILLE DISTRICT)

BE IT RESOLVED that the Fairfax County Redevelopment and Housing Authority ("FCRHA"):

1. Approves the execution of a contract, substantially in the form available to the FCRHA, for the construction of the Herndon Senior Center, and
2. Authorizes the Chairman, Vice Chairman, Secretary or an Assistant Secretary to enter into a contract in the amount \$5,450,000 with Meridian Construction Company, Incorporated for the construction of the Herndon Senior Center and to approve change orders in an amount not to exceed \$545,000 above the contract amount.

A motion was made by Commissioner Dunn, seconded by Commissioner Christian, to adopt Resolution 67-03. A vote was taken after discussion, and the motion carried unanimously.

ADMINISTRATIVE ITEMS

1. RESOLUTION NUMBER: 68-03

APPROVAL OF AMENDED LEASE AGREEMENTS BETWEEN THE FAIRFAX COUNTY
REDEVELOPMENT AND HOUSING AUTHORITY AND
THE FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

NOW, THEREFORE, BE IT RESOLVED that the Fairfax County Redevelopment and Housing Authority (FCRHA):

(1) approves amended and restated leases between the FCRHA and the Fairfax-Falls Church Community Services Board, in the form made available to the FCHRA (the "Amended Leases"), with a review of the leases to be done every five years, as described in the Administrative Item presented to the FCRHA at its September 18, 2003 meeting; and;

(2) authorizes any Assistant Secretary of the FCRHA to execute the Amended Leases.

A motion was made by Commissioner McAloon, seconded by Commissioner Jasper, to adopt Resolution Number 68-03. A vote was taken after discussion, and the motion carried unanimously.

2. RESOLUTION NUMBER 69-03

AUTHORIZATION TO EXTEND THE PROJECT TRANSFER AND OPERATING AGREEMENT
WITH RESTON INTERFAITH, INC. FOR THE CEDAR RIDGE APARTMENTS UNTIL JUNE 30,
2005 (HUNTER MILL DISTRICT)

BE IT HEREBY RESOLVED THAT the Fairfax County Redevelopment and Housing Authority authorizes amending the Effective Date of the Project Transfer and Operating Agreement with Reston Interfaith, Inc. for the Cedar Ridge Apartments from October 15, 2003 to June 30, 2005.

Commissioner Rau announced that he was recusing himself from any participation in, discussion of, or decision related to Resolution 69-03 because in the past he had provided legal services to Reston Interfaith regarding the Cedar Ridge Apartments.

A motion was made by Commissioner Christian, seconded by Commissioner Jasper, to adopt Resolution Number 69-03. A vote was taken after discussion, and the motion carried, with Commissioner Rau not voting due to his recusal.

3. RESOLUTION NUMBER 70-03

AUTHORIZATION TO WRITE-OFF TENANT ACCOUNTS
RECEIVABLE OVER ONE YEAR OLD

BE IT RESOLVED, that the Fairfax County Redevelopment and Housing Authority (FCRHA) does hereby authorize the write-off of tenant accounts for the following programs in the following amounts in FY 2003.

Public Housing Program	\$44,328.88
FCRP Program	\$10,373.26

A brief presentation was given by Penny Xu, Fiscal Administrator, Financial Management Division on Resolution Number 70-03. Ms. Xu explained that writing off the funds does not mean HCD ceases collection. She mentioned that approximately \$100,000 had been collected from the amount written off last year.

A motion was made by Commissioner Lardner, seconded by Commissioner Jasper, to adopt Resolution Number 70-03. A vote was taken after discussion as follows:

AYE

Conrad Egan
Ronald Christian
Martin Dunn
Willard Jasper
Elisabeth Lardner
Al McAloon
Lee A. Rau

NAY

Kenneth Butler
John Kershenstein

ABSTAIN

The motion carried, with Commissioners Butler and Kershenstein voting nay.

4. RESOLUTION NO. 71-03

AUTHORIZATION TO ACCEPT AN ALLOCATION OF \$750,000 FROM VIRGINIA HOUSING
DEVELOPMENT AUTHORITY (VHDA) IN
HOME STRETCH FUNDS AND APPROVAL TO MARKET THE USE
OF THESE FUNDS FOR COUNTY HOMEOWNERSHIP INITIATIVES

NOW, THEREFORE, BE IT RESOLVED that the Fairfax County Redevelopment and Housing Authority (FCRHA) authorizes acceptance of the allocation of \$750,000 to Fairfax County by the Virginia Housing Development Authority (VHDA) under VHDA's Home Stretch program and authorizes staff to market and assist in the use of VHDA Home Stretch second mortgage down payment and closing cost assistance to be provided to Fairfax County first-time homebuyers under the following initiatives, as more particularly described in the item presented to the FCRHA at its meeting on September 18, 2003:

- 1) Down Payment and Closing Cost Assistance in the amount of \$350,000 to be used with first-trust mortgages provided through the current Sponsoring Partnerships and Revitalizing Communities (SPARC) allocation; and
- 2) Down Payment and Closing Cost Assistance in the amount of \$400,000 to be used to assist first-time homebuyers who purchase in Fairfax County and who are eligible Fairfax County employees, giving a priority to public safety personnel within the County during the last quarter of 2003.

After a brief presentation given by Barbara Silberzahn, Chief, Relocation and Homeownership Branch, HCD, a motion was made by Commissioner Jasper, seconded by Commissioner McAloon, to adopt Resolution Number 71-03. After discussion, a vote was taken, and the motion carried unanimously.

The Commissioners requested that the program should be given wide publicity. Commissioner Kershenstein requested that a progress report on this initiative and all homeownership programs be

given in September 2004.

5. RESOLUTION NUMBER 72-03

AFFIRMATION THAT THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT (HUD) IS AN INSTITUTIONAL LENDER UNDER THE AFFORDABLE
DWELLING UNIT (ADU) RENTAL COVENANTS

WHEREAS, the current form of the Declaration of Affordable Dwelling Unit Covenants (Multiple Family Rental Development) as revised, as of July 2, 2002 (Rental ADU Covenants) provides that that an "Eligible Lender", as such term is defined in the Rental ADU Covenants, shall have the right to foreclose on a property with ADUs and the Rental ADU Covenants shall terminate upon such foreclosure by the Eligible Lender, provided all requirements of the ADU Program such as ninety-day prior written notice to the County Executive and the Fairfax County Redevelopment and Housing Authority (FCRHA) occurs.

WHEREAS, an "Eligible Lender" is defined in the Rental ADU Covenants as an institutional lender holding a first priority purchase money deed of trust on the applicable property, a rental project, or a refinancing of such institutionally financed purchase money deed of trust by an institutional lender, provided that such refinancing does not exceed the outstanding principal balance on the existing purchase money first trust indebtedness on the rental project at the time of refinancing.

WHEREAS, the FCRHA has been notified by the developer of an ADU rental project that HUD will not insure the financing of the project, Van Metre at Woodland Park Apartments II, unless HUD is recognized by the FCRHA as an institutional lender for the purposes of the definition of an "Eligible Lender" in the Rental ADU Covenants and that HUD could qualify as an "Eligible Lender" as set forth in the Rental ADU Covenants.

WHEREAS, HUD is a major federal governmental agency that in its normal course of business regularly makes and insures significant loans for housing and HUD merits explicit recognition as an "institutional lender" for the purposes of the definition of Eligible Lender in the Rental ADU Covenants.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT the FCRHA hereby recognizes and affirms that the HUD is deemed by the FCRHA to be an institutional lender for the purposes of the definition of an "Eligible Lender" in the Rental ADU Covenants and that HUD could qualify as an "Eligible Lender" as set forth in the Rental ADU Covenants.

A presentation was given by Gordon Goodlett, Development Officer, Design, Development, and Construction Division, HCD, after which he answered questions from the Commissioners.

A motion was made by Commissioner Kershenstein, seconded by Commissioner Dunn, to adopt Resolution Number 72-03. After discussion, a vote was taken, and the motion carried unanimously.

CONSIDERATION ITEM

INITIAL ANALYSIS OF FCRHA OPTION TO PURCHASE ADUS AT THE FAIRCREST AND HEATHERBROOK DEVELOPMENTS (SULLY AND SPRINGFIELD DISTRICTS)

A presentation was given by John Payne, after which he responded to questions from the Commissioners. Commissioner Butler praised staff for the professional, objective and fair analysis of the issues involved in this item. After the presentation and discussion, the FCRHA considered the following two resolutions.

ADMINISTRATIVE ITEMS Cont'd

6. RESOLUTION NUMBER 73-03

AUTHORIZATION TO ADVERTISE FOR A PUBLIC HEARING BY THE FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY ON OCTOBER 30, 2003 TO RECEIVE PUBLIC COMMENT REGARDING ITS OPTION TO PURCHASE UP TO SIX AFFORDABLE DWELLING UNITS AT THE FAIRCREST DEVELOPMENT PURSUANT TO SECTION 2-810 OF THE FAIRFAX COUNTY ZONING ORDINANCE (SULLY DISTRICT)

WHEREAS, pursuant to Section 2-810 of the Fairfax County Zoning Ordinance, the Fairfax County Redevelopment and Housing Authority (FCRHA) has an option to purchase up to one-third of all Affordable Dwelling Units (ADUs) being offered for sale at any one development for up to ninety days after the offering is approved; and

WHEREAS, Offering Agreements for seventeen ADUs at the FairCrest development are pending or soon to be submitted; and

WHEREAS, the FCRHA has made an initial analysis, pursuant to its ADU acquisition policy adopted May 14, 2003, of the suitability of acquiring ADUs at FairCrest and has deemed that further

investigation of the financial feasibility and public acceptability of exercising its ADU purchase option at FairCrest is warranted; and

WHEREAS, the FCRHA ADU acquisition policy requires that a public hearing before the FCRHA must be held prior to a decision being made on the acquisition of ADUs at any development.

NOW THEREFORE BE IT RESOLVED THAT the FCRHA authorizes advertisement of a Public Hearing on the acquisition of ADUs at FairCrest in accordance with the guidelines in its ADU acquisition policy, to be held at its next regular meeting on October 30, 2003.

A motion was made by Commissioner Butler, seconded by Commissioner Dunn that the FCRHA adopt Resolution Number 73-03. After further discussion, a vote was taken, and the motion carried unanimously.

The public hearing regarding Resolution Number 73-03 will be held at 7:00 p.m., October 30, 2003, at the FCRHA meeting.

7. RESOLUTION NUMBER 74-03

AUTHORIZATION TO ADVERTISE FOR A PUBLIC HEARING BY THE FAIRFAX COUNTY
REDEVELOPMENT AND HOUSING AUTHORITY ON OCTOBER 30, 2003 TO RECEIVE
PUBLIC COMMENT REGARDING ITS OPTION TO PURCHASE UP
TO THREE AFFORDABLE DWELLING UNITS AT THE HEATHERBROOK DEVELOPMENT
PURSUANT TO SECTION 2-810 OF THE
FAIRFAX COUNTY ZONING ORDINANCE (SPRINGFIELD DISTRICT)

A motion was made by Commissioner Kershenstein, seconded by Commissioner Butler, that the FCRHA affirms a decision made by the Planning and Development Committee that the FCRHA not pursue further feasibility analysis with respect to the purchase of ADUs in the Heatherbrook development (Springfield District.). After discussion a vote was taken and the motion carried unanimously.

At this point, the Chair commented on a letter he received on behalf of the FCRHA from the Fairfax Disability Services Board expressing concerns about the notification process for the purchase of ADUs. Ms. Pamela K. Barrett, Chair of the Disability Service Board and author of the letter, was given an opportunity to briefly testify before the FCRHA. Further discussion ensued. At the conclusion of the discussion, Commissioner Butler requested that HCD staff research and provide information on how many times the FCRHA considered 236 properties in public meetings. This information should be included in the analysis previously requested. Chairman Egan thanked Ms. Barrett for her testimony.

CLOSED SESSION

A motion was made by Commissioner Dunn, seconded by Commissioner Jasper, that the Fairfax County Redevelopment and Housing Authority ("FCRHA") go into Closed Session for discussion and consideration, pursuant to Virginia Code Section 2.2-3711(A)(3), of the acquisition of real property for a public purpose located in Fairfax County at 2534 Peter Jefferson Lane, Herndon, Virginia (Hunter Mill District) and at Oak Creek Town Apartments, having a project office address of 9923A Oak Creek Place, Oakton, Virginia (Providence District) where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the FCRHA.

A vote was taken, and the FCRHA went into closed session at 8:20 p.m.

OPEN MEETING RESUMED

A motion was made by Commissioner Dunn, seconded by Commissioner Kershenstein, that the members of the Fairfax County Redevelopment and Housing Authority certify that to the best of their knowledge only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only matters identified in the motion to convene Closed Session were heard, discussed or considered by the Fairfax County Redevelopment and Housing Authority during Closed Session.

A vote was taken by roll call as follows:

AYE

Conrad Egan
Ronald Christian
Kenneth Butler
Martin Dunn
Willard Jasper
John Kershenstein
Elisabeth Lardner
Albert McAloon
Lee Rau

NAY

ABSTAIN

The motion carried, and the FCRHA resumed open meeting at 8:45 p.m.

ACTION ITEMS Cont'd

3. RESOLUTION NUMBER 75-03

AUTHORIZATION NOT TO CURE THE DEFAULT; AND

AUTHORIZATION NOT TO BID/PURCHASE AT THE FORECLOSURE SALE OF
2534 PETER JEFFERSON LANE, HERNDON, VA 20171 (THE PROPERTY),
AN AFFORDABLE DWELLING UNIT (ADU) IN HUNTER MILL DISTRICT; AND

AUTHORIZATION AND CONSENT TO JOIN AS PLAINTIFF IN ANY LITIGATION DISCUSSED
IN CLOSED SESSION AND/OR AUTHORIZED BY THE
ZONING ADMINISTRATOR AND/OR THE BOARD OF SUPERVISORS
IN CONNECTION WITH THE ADU PROPERTY

BE IT RESOLVED, that the Fairfax County Redevelopment and Housing Authority (FCRHA)

- 1) Shall not take any action to cure the loan default on the Property; and
- 2) Does not authorize bidding at the foreclosure sale for the purchase of the ADU Property; and
- 3) The FCRHA hereby authorizes and consents to join as plaintiff in any litigation discussed in closed session and/or authorized by the Zoning Administrator and/or the Board of Supervisors in connection with the ADU Property.

A motion was made by Commissioner Rau, seconded by Commissioner McAloon, that the FCRHA adopt Resolution Number 75-03. A vote was taken after discussion, and the motion carried unanimously.

RESOLUTION NO. 76-03

AUTHORIZATION TO EXECUTE THE WAIVERS OF, AMENDMENT TO AND
CONFIRMATION OF RIGHT OF FIRST REFUSAL AGREEMENT, AND ENTER INTO A
PARTICIPATION AGREEMENT AND RELEASE OF ORIGINAL PARTICIPATION
AGREEMENT WITH OAK CREEK APARTMENTS

WHEREAS, the Fairfax County Redevelopment and Housing Authority (FCRHA) entered into a Participation Agreement, dated September 4, 1979 (the "Original Participation Agreement") and Agreement (the "Original Agreement") by and between the FCRHA and Oak Creek Limited Dividend Housing Association, L.P. ("Original Developer") for the development of Oak Creek Apartments, a low and moderate income housing project in Fairfax County (Oak Creek Apartments); and

WHEREAS, the Original Developer intends to sell the Oak Creek Apartments project to The Virginia Nonprofit Housing Coalition (VNHC); and

WHEREAS, VNHC intends to sell the Oak Creek Apartments project to Oak Creek Fairfax, LLC (the Developer); and

WHEREAS, the Original Agreement provides the FCRHA with an exclusive and assignable right of first refusal to purchase Oak Creek Apartments; and

WHEREAS, the FCRHA desires to waive its right of first refusal to purchase to VNHC and the Developer in consideration of the Original Developer, VNHC, and the Developer executing the Waivers Of, Amendment To And Confirmation Of Right Of First Refusal Agreement ; and

WHEREAS, the FCRHA desires to participate, and the Developer requests and approves of the continued participation by the FCRHA, in certain aspects of the management and operation of the Oak Creek Apartments project, as reflected in the Participation Agreement and Release of Original Participation Agreement;

NOW, THEREFORE, BE IT RESOLVED that the FCRHA authorizes the execution of the Waivers Of, Amendment to and Confirmation of Right of First Refusal Agreement and the Participation Agreement and Release of the Original Participation Agreement in accordance with the form presented at its meeting on September 25, 2003.

A motion was made by Commissioner Christian, seconded by Commissioner Jasper, to adopt Resolution Number 7 6-03. After discussion, a vote was taken, and the motion carried unanimously.

INFORMATION ITEMS:

1. Fairfax County Redevelopment and Housing Authority Meeting Summary – July 31, 2003
2. Contracts of \$50,000 or Less
3. Minutes of the Housing Ownership, Management, and Security Committee Meeting – September 9, 2003
4. Minutes of the Planning and Development Committee Meeting – September 10, 2003
5. Summary of the Joint Meeting of the Resident Advisory Council and the Fairfax County Redevelopment and Housing Authority – September 4, 2003 – *Commissioner Egan thanked those Commissioners who attended the forum and praised Commissioner Kyle*

for her work with the Resident Advisory Council.

6. Affordable Dwelling Unit (ADU) Tracking Report
7. Citizen Outreach Efforts: Info Fest 2003 and Celebrate Fairfax – *Commissioner Egan thanked Commissioners Christian and McAloon for participating in the forum. He said the information obtained will be incorporated in the FCRHA Strategic planning process. He noted the participation of members of the Board of Supervisors, the Planning Commission, a Deputy County Executive, and members of other organizations. He praised the keynote speaker, Mr. Al Eisenberg.*
8. Fairfax County Redevelopment and Housing Authority Calendars of Meetings for October and November 2003.

BOARD MATTERS – See Attachment #1

Authorization to Reallocate Funding

A motion was made by Commissioner McAloon, seconded by Commissioner Christian, that the FCRHA authorize HCD Director Paula Simpson to move funds received from sales of Old Mill site from Section 8 Reserves into another FCRHA fund. A vote was taken after discussion, and the motion carried unanimously.

Recognition of Staff

RESOLUTION NUMBER 77-03

COMMENDING DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)'S PROPERTY IMPROVEMENT AND MAINTENANCE, HOUSING MANAGEMENT AND FINANCIAL MANAGEMENT DIVISIONS FOR EXEMPLARY SERVICES DURING HURRICANE ISABEL

WHEREAS, the staff of the Department of Housing and Community Development (HCD)'s Property Improvement and Maintenance, Housing Management and Financial Management Divisions performed exemplary service in a time of crisis when Hurricane Isabel struck Fairfax County; and

WHEREAS, these same staff worked to ensure the safety and security of Fairfax County Redevelopment and Housing Authority (FCRHA) residents and property and also to ensure continued operations of critical agency functions; and

WHEREAS, the Housing Management staff served long and off-normal business hours shifts

at the Fairfax County Disaster Operations Center; and

WHEREAS, the staff of the Property Improvement and Maintenance Division worked extensive hours preparing FCRHA properties prior to the impending storm; worked during the storm patrolling properties for damage and cleaned up in the aftermath of Hurricane Isabel; and

WHEREAS, staff of the Financial Management Division demonstrated exceptional customer service by coming in immediately following the hurricane to ensure timely processing of the Housing Choice Voucher payments to landlords; and

WHEREAS, in doing so these staff left their own homes and families to ensure the security of FCRHA residents and families and the timely payment of obligations to landlords;

NOW, THEREFORE, BE IT RESOLVED, that the FCRHA expresses its deepest and most sincere appreciation of the following staff members for their dedication to the safety, security and preservation of the property and residents of the Fairfax County Redevelopment and Housing Authority.

A motion was made by Commissioner McAloon, seconded by Commissioner Rau, that the FCRHA adopt Resolution Number 77-03. A vote was taken after discussion, and the motion carried unanimously.

ADJOURNMENT

A motion was made by Commissioner Christian, seconded by Commissioner Jasper, that the FCRHA adjourn at 9:40 p.m. A vote was taken and the motion carried unanimously

(Seal)

Conrad Egan, Chair

Paula C. Sampson, Assistant Secretary